

Organised by BECTU
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the Department for
Culture, Media & Sport
the Trades Union Congress
Skillset



BECTU
BROADCASTING
ENTERTAINMENT
CINEMATOGRAPH &
THEATRE UNION



skillset

move on UP

Move on Up is an unmissable event for ethnic minority film and TV professionals: the film and TV industry is offering you the chance to apply for a one-to-one meeting with key industry people

It is an opportunity to make the contacts that could in future lead to employment opportunities or programme commissions.

More than 75 key industry people involved in commissioning, or employment of freelance and/or permanent staff, will be available

The appointments are booked in advance. You can apply to see more than one person if you wish

There will also be workshops on a variety of topics ranging from how to make a winning application to the Lottery film funds, to demystifying the BBC recruitment process

See inside for the list of participants and workshops and the application form plus a guide to how to apply.

**Deadline for applications
Friday 10th October**

**Monday 10th November at the TUC, Great Russell St, London WC1, 9am – 4.15pm.
More details and updates are on the BECTU website www.bectu.org.uk.**

Who would you like to have a one-to-one with?

Below is the line-up of key decision makers from the film and television industry who you can apply to have a short meeting with. You can select more than one – on the application form write the reference number (shown beside each name) of those you wish to see. The list may be amended to reflect demand. See the BECTU website www.bectu.org.uk for updates

FILM/TV PROGRAMME COMMISSIONERS

In the absence of other guidance eg on websites, please enclose a one-page synopsis plus outline budget, company profile and/or CV, with your application

TELEVISION BBC

Go to the website www.bbc.co.uk/info/moveonup.shtml and from there access the appropriate commissioning webpages in order to ascertain the commissioners' requirements and the material you should send

DRAMA

- 1 Sarah Brown**
Head of Development, Drama Serials
- 2 Robert Cooper**
Head of Drama, BBC Northern Ireland
- 3 Serena Cullen**
Head of Development, Drama Series

4 Belinda Campbell
Development Producer, Drama Series

5 Sally Woodward Gentle
Head of Development, Drama Commissioning

ENTERTAINMENT

6 Jane Lush
Controller, Entertainment Commissioning

7 Mark Freeland
Head of Comedy Commissioning

8 Suzanne Gilfillan
Commissioning Executive, Entertainment

9 Alan Brown
Senior Commissioning Executive, Entertainment

10 Sophie Clark-Jervoise
Head of Comedy, Entertainment Division

11 Jon Plowman
Head of Comedy Entertainment, Entertainment Division

12 John Pidgeon
Editor, Radio Entertainment

CBBC

13 Dorothy Prior
Controller CBBC

14 Clare Elstow
Head of Pre-school CBBC

15 Anne Gilchrist
Head of Entertainment CBBC

16 Theresa Plummer-Andrews
Head of Acquisitions, CBBC. Can advise on animations

17 Elaine Sperber
Head of Drama CBBC

18 Amanda Gabbitts
Development Executive

BBC MANCHESTER
19 Hugh Faupel
Editor, *Songs of Praise*

BBC Birmingham
20 Pares Solanki
Programme maker, BBC Birmingham

FACTUAL & LEARNING

21 Krishan Arora
Senior Commissioning Executive, Specialist Factual

22 Adam Kemp
Commissioner for Indies and Nations, Specialist Factual currently responsible for Arts commissioning

23 Donna Taberer
Deputy Controller, Leisure and Factual Entertainment

24 Vyv Simson
Executive Producer, Natural History Unit, Bristol

FACTUAL EDITORIAL

25 Celia Taylor
Senior Commissioning Executive, Factual Editorial

26 Michelle Matherson
Development Executive, Factual

ITV NETWORK CENTRE

Log onto www.itv.com/about/ and go to the Producers' Page. Follow the Producers' Guide before submitting any proposal

27 Liam Hamilton
Controller of Daytime, ITV

CARLTON
28 Coleena Reid
Controller of Broadcasting

29 Emma Barker
Head of regional programmes

30 Duncan Rycroft
Head of Regional Programmes

31 Parminder Vir
Producer/Diversity Advisor

CHANNEL 4
See www.channel4.com/4producers/ to ascertain requirements

32 Sam Bickley
Commissioning Editor, Documentaries

33 Katie Speight
Assistant Editor, Documentaries

34 Simon Dickson
Editor, Education

CHANNEL 5
35 Sham Sandhu
Controller of youth and music

FILM
UK FILM COUNCIL,
LOTTERY FILM FUNDS

Go to www.ukfilmcouncil.org.uk for further information on which fund is relevant to your needs and the application requirements.

THE DEVELOPMENT FUND

36 Jenny Borgars
Head of the Development Fund

37 Dan MacRae
Deputy Head of the Development Fund

THE PREMIER FUND

38 Robert Jones
Head of the Premier Fund

39 Brock Norman Brock
Production and Acquisitions Executive, Premier Fund

NEW CINEMA FUND

40 Paul Trijbits
Head of the New Cinema Fund

41 Himesh Kar
Senior Executive, New Cinema Fund

DISTRIBUTION AND EXHIBITION FUNDS

42 Alex Stoltz
Distribution and Exhibition Executive

PATHÉ

43 Celine Haddad
Head of Creative Affairs

FREELANCE AND PERMANENT EMPLOYMENT

BBC

DRAMA
44 Bill Boyes
Development Executive Producer, BBC Wales

45 Sally Haynes
Executive Producer, Drama Serials

46 Kathleen Hutchison
Executive Producer, *Holby*

CBBC

FREELANCE EMPLOYMENT
47 Karen Woodward
Head of Production, CBBC

48 Caroline Morgan-Fletcher
Production Exec, *Blue Peter*

49 Ian Pyke
Production Exec, Xchange

FACTUAL & LEARNING RECRUITMENT

50 Kalpna Woolf
Managing Editor Bristol

51 Jane Booth
Managing Editor Birmingham

52 Katie Thomson
Managing Editor London

FREELANCE

53 Donna Taberer
Deputy Controller, Leisure and Factual Entertainment

54 Mark Hill
Head of Programmes Bristol

55 Lynn Alleway
Executive Producer Documentaries

56 Tommy Nagra
Executive Producer Birmingham

57 Vicki Barras
Executive Producer, mostly Factual ents

58 Vyv Simson
Executive Producer, Natural History Unit, Bristol

BBC MANCHESTER

59 Chris Loughlin
Executive Producer, Specialist Factual (freelances)

BBC Birmingham

60 Pares Solanki
Programme maker, BBC Birmingham

FACTUAL & LEARNING LONDON

61 Jill Fullerton Smith
Executive Producer, BBC Science, Specialist Factual

BBC RESOURCES

62 Graham Hall
Recruitment Account Manager, BBC Resources

63 Rachel Jarvis
Freelance Development Manager for Studio and OB operatives (ie camera, sound, some lighting and vision mixing)

64 John Brookfield
(or a member of his team)
Post-Production

CARLTON

65 Lin Brown
Head of Production, Entertainment

66 Val Ames
Head of Production, Childrens or Melanie Stokes
Dev Producer, Childrens

GRANADA

67 Leah Milton
Head of production for Entertainment Covers Granada Manchester and London, freelance and permanent staff

68 A representative from Granada Factual Department
Responsible for programmes such as *I'm a Celebrity Get Me Out of Here*, *Tonight with Trevor McDonald*, *Airline* and *Johnathan Dimbleby*. Freelance and permanent staff

69 A representative from Drama Department
Freelance and permanent staff

70 Angie Hill
Head of Production for The Lab,

Continued



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an LWT-based unit comprising multiskilled teams who shoot, edit and direct their own material.
Permanent staff

INDEPENDENT PRODUCTION COMPANIES

WORKING TITLE

71 Michelle Wright
head of production
or Sarah-Jane Wright
production executive

PATHÉ

72 Susanna Wyatt
Head of Physical Production

INDEPENDENT PRODUCERS

73 John Finn
Producer of *Billy Elliot, My Little Eye*
and Amanda Boyle
development executive

SKILLSET

www.skillset.org
Asma Shah
London Development Manager
Available to discuss Skillset's new schemes:

74 New company development scheme for small independent production companies, which gives access to business planning consultancy, or

75 training needs analysis and bursaries for freelancers.

LATE ADDITIONS:

BBC RECRUITMENT

76 Jane Dennis

DRAMA ENTERTAINMENT AND CBBC AND TELEVISION DIVISION

77 Veronica Mouat
Recruitment Consultant

78 Matthew Trower
Recruitment Consultant

79 Clare Davies
Recruitment account manager

BBC RECRUITMENT

80 Viv Rosenz
Recruitment Consultant, Sport

ACCOUNT MANAGERS

81 Daniell Morrissey
News journalism

82 Mary Donegan
Factual and learning

83 Lesley Fleming
Bristol and southwest

84 Fiona Wright
Manchester

85 Rani Randhawa
Birmingham

How to take part in Move on Up

- 1 To apply you must be either already working in the industry or a qualified new entrant. This event is not for students.
- 2 Look at the list opposite of personnel who are making themselves available for one-to-one meetings on 10 November.
- 3 On the application form list the reference number (shown beside each person) of those you would like to see, in order of priority – your highest priority first.
- 4 Ensure you enclose the correct accompanying material:
Programme ideas
If you are applying to discuss a programme idea with a commissioning editor, you must find out as much as possible about the kind of material they are looking for, eg look at any website listed. This is to ensure that your proposal is relevant to the commissioning editor's remit. Check on the listing to see what material you should send. You may not submit a proposal to any department that has already turned it down.
Freelance/permanent employment
If you are applying to see people to discuss employment prospects, you should enclose your CV.
- 5 Decide which workshops you would like to attend and list their reference numbers on the application form in order of priority, your highest priority first.
- 6 To maximise your chances, contact skillsformedia as soon as possible (see box) to arrange a free session with one of their professional advisers. (optional)
- 7 Complete the rest of the application form.
- 8 You must enclose one copy of your accompanying material for each person you are applying to see.
- 9 Send it to
Move on Up
BECTU,
373-377 Clapham Road,
London SW9 9BT
to arrive no later than Friday 10 October.

What happens then?

BECTU forwards all the applications to the appropriate key personnel.

The key personnel decide whom they wish to see from the applications submitted and forward their final list of successful applicants to BECTU.

BECTU will confirm the appointments and workshop places to the successful applicants as soon as possible and no

Want your application to stand out from the crowd?

Competition for the one-to-one appointments will be fierce. To help you with your application, skillsformedia advisors have spoken with all the participating companies to find out exactly what they're looking for.

You can capitalise on this by booking a complimentary 45-minute advice and guidance session with an advisor before you submit your application. Your advisor will focus on what to include, how to market yourself, and also give you tips on how to maximise your pitching opportunities on the 10th.

These meetings with skillsformedia advisors are available on Friday 26, Saturday 27, Monday 29 and Tuesday 30 September in London. There are limited spaces and you must meet the BECTU eligibility criteria (see *How to take part*, above). To book an appointment contact Ralph before Thursday 18 September and mention Move on Up. Email: ralph@skillsformedia.com or phone 020 7520 5757.

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Workshops

Some workshops may have limited numbers of places available. On the application form state the reference numbers (shown below) of those you wish to attend in order of priority. See the BECTU website www.bectu.org.uk for updates.

1 Demystifying the BBC recruitment process

BBC human resources staff shed light on how the BBC's recruitment process works

2 The role of a producer

Parminder Vir OBE, Producer/Diversity Advisor, Carlton Television, on the role of a producer both in TV and film, drawing on examples of her work (*Babymother*, *Single Voices*, *Algeria Women at War*, *Developing Stories*)

3 How to finance your film: basic principles

Pathé explain the nuts and bolts of film finance and the recognised ways of obtaining it

4 Radio: the other way in?

Any radio questions? A panel of TV and radio professionals answer questions on all aspects of radio. The workshop will include

a pitching exercise

5 BBC controllers' workshops – 1 to be confirmed

Lorraine Heggessey, Controller of BBC1 and Stuart Murphy, Controller of BBC3 tell you what they're looking for in the next season

6 BBC controllers' workshops – 2 to be confirmed

Jane Root, Controller of BBC2 and Roly Keating, Controller of BBC4 tell you what they're looking for in the next season

7 Channel 4 pitching workshop

A chance to pitch a documentary proposal to Channel 4

8 Navigating your way through the ITV Network Centre

How to get your programme proposal to the right person, and what they're looking for on

the ITV Network

9 Building a position in the Multi-Channel Landscape

John Keeling, Controller, UKTV Channels, BBC, explains how to turn your TV programme into a multiplatform extravaganza

10 How to make a winning application to the UK Film Council's Lottery film funds – part one

An overview of the Film Council and its three funds, plus a background of successful applicants

11 How to make a winning application to the UK Film Council's Lottery film funds – part two

A detailed look at the different requirements of each of the film funds and a talk-through of the application forms. Plus how to do an



To apply to participate in Move on up, please complete this application form and send it to the address below

Name

Address

Email address

Tel:

If a BECTU member, state membership number if known

Tick box as appropriate:

I would like to have a one-to-one meeting with the following people:
(state the reference numbers as shown on the list, in order of priority with your top priority first)

I attach one copy of the required accompanying material for each person I am applying to see.

(For meetings with commissioning editors) I confirm that I have researched the requirements of the commissioning editors.

(Optional and subject to conditions set out on the BECTU website www.bectu.org.uk) I enclose an extra copy of my proposal for registration with the BECTU Script Registration Service

I would like to attend the following workshops: (state the reference numbers as shown on the list, in order of priority with your top priority first)

I am not a student in fulltime education

I am EITHER already working in the industry OR am a qualified new entrant

Post this completed application form along with the accompanying material to

Move on Up at BECTU, 373-377 Clapham Road, London SW9 9BT, to arrive by Friday 10 October 2003.

Equality monitoring

Completing this section is voluntary

What is your ethnic group?

White:

- British Irish
 Other (please specify)

Mixed:

- White /Black Caribbean
 White /Black African
 White /Asian
 Other (please specify)

Asian or Asian British:

- Indian
 Pakistani
 Bangladeshi
 Other (please specify)

Black or Black British:

- Caribbean
 African
 Other (please specify)

Chinese or other ethnic group:

- Chinese
 Other (please specify)