

Broadcasting Entertainment Cinematograph and Theatre Union

373-377 Clapham Road, London SW9 9BT Tel 0207 346 0900 Fax 0207346 0901

Conference email: dcormack@bectu.org.uk

CONFERENCE DOCUMENT 3 (2008-2009)

10 February 2009

TO ALL BRANCH SECRETARIES (GENERAL MAILING)

ANNUAL CONFERENCE 2009 – PROPOSITIONS AND AMENDMENTS

Enclosed with or **attached** to this document you will find:

- (a) policy propositions submitted by branches, **accepted** by the Standing Orders Committee (numbered AP1, AP2 etc)
- (b) policy propositions submitted by branches, **rejected** by the Standing Orders Committee (numbers RP1, RP2 etc).
- (c) a form for submitting (if your branch so wishes) **amendments** to the policy propositions accepted by the Standing Orders Committee (if you need additional forms please photocopy, or request extras from head office).
- (d) the NEC's preliminary report to conference.
- (e) a form for indicating the paragraphs (if any) of the NEC's preliminary report on which your branch delegation wishes to speak to conference (notice of intended debate)

If your branch requires additional hard copies these can be requested from me. *Note that unless notice of intended debate is given, at conference itself the paragraphs of the NEC's report will be taken as read.* This procedure is intended to create time for the workshops at conference.

Closing date

Branches must return all forms for amendments and notices of intended debate so that they are received by head office no later than 12 noon on **Wednesday 4 March**. You are reminded that this is also the closing date for receipt of **nominations** to the incoming Appeals Committee and Standing Orders Committee and for Trustees for the 2009-10 term of office. Forms for making these nominations were issued with Conference document 1, dated 18 September 2008. If you need more, contact me.

Notifying your branch's delegate(s)

Your branch should have begun to select its delegate(s) by now. Forms for notifying head office of your delegates' details were sent to branches with Conference document 2, dated 14 January 2009. If you need more, contact me. The deadline for delegates' details is **Friday 13 March 2009**.

Annual conference and divisional conferences

The annual conference takes place in the **De Vere Royal Bath Hotel, Bath Road, Bournemouth**, on **Saturday 25 April 2009**.

Unless you are notified otherwise, on the afternoon of **Friday 24 April** the delegates from the BBC, Independent Broadcasting, and Arts & Entertainment divisions will attend divisional conferences or meetings taking place in various locations in the Royal Bath Hotel. (The London Production division is expected to hold its conference later in the year in London).

Travel

Most delegates attending divisional conferences and annual conference should travel to Bournemouth on the morning/afternoon of **Friday 24 April**. Most should expect to return home on the afternoon/evening of **Saturday 25 April** following the close of conference at about 4pm, but a limited amount of accommodation has been reserved for those who cannot return that day. Ensure that delegates' travel dates have been indicated clearly on the notification form.

Any delegates proposing to travel by air should contact the head office finance department now, if they have not already done so. Where requested on the delegate form, other delegates will be sent rail travel warrants **which should be used to obtain the cheapest possible return tickets**.

Delegates

Please ensure that each delegate from your branch is up-to-date with their BECTU subscriptions **before returning their notification form**. Under rule 11(b) only paid-up members may act as delegates. Give special encouragement to women, disabled and black members in your branch to come forward as delegates.

Remember it is vital that all additional requirements for delegates (such as access adjustments for disabled delegates, dietary needs, crèche requirements) are notified to me well in advance.

Copies of the latest (2008) rule book can be requested from head office. **Other information for delegates will be sent to them direct with the printed Conference Agenda in the first week of April**, provided we have

been notified of their details by Friday 13 March 2009.

Conference Documents

Conference Document 1, containing forms for propositions and for nominations for the incoming Trustees, Appeals Committee and Standing Orders Committee, was sent to Branch Secretaries on 18 September 2008.

Conference Document 2, containing forms for notifying delegates was sent to Branch Secretaries on 14 January 2009.

Conference Document 3, is this document.

Your delegate(s) will find it useful to be given a copy of this document with the information it contains at this stage. Extra copies are available on request.

DAVID CORMACK

Administrative Officer

e-mail: dcormack@bectu.org.uk